**General information**

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| --- | --- | --- | --- | --- | --- |
| **Student** | **Last name(s)** | **First name(s)** | **Date of birth** | **Nationality** | **Gender** |
|  |  |  |  |  |
| **ESI (or ID)** | | **Study cycle** | **Field of education**  **(ISCED)** | **Field of education  (clarification)** |
|  |  | |  |  |
| **Sending Institution:**  ETARRAGO01 | **Name** | **Faculty/Department** | **Country** | **Administrative contact person name; email; phone** | |
| **Universitat Rovira i Virgili** | **International Center** | **Spain** | **Núria Golobardes**  [**m**obility@urv.cat](mailto:mobility@urv.cat)  **+34 977256595** | |
| **Receiving Institution**  *Erasmus code,*  *if any:* | **Name** | **Faculty/Department** | **Country** | **Administrative contact person name; email; phone** | |
|  |  |  |  | |
| The level of language competence in \_\_\_\_\_\_\_\_ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:  *A1*  *A2*  *B1*  *B2*  *C1*  *C2*  *Native speaker* | | | | | |

**Mobility type and duration**

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| --- | --- |
| **Mobility type** | **Estimated duration (to be confirmed by the Receiving Institution)** |
| 1. Short-term 2. Long-term for Studies 3. Long-term for Traineeships | Planned period of the **physical** mobility:   * from [day/month/year] ……………. to [day/month/year] …………… * total duration ………… (months  / days ) |
| * Physical mobility * *Virtual mobility* * *Blended (Combine physical & virtual mobility)* | Planned period of the **virtual** mobility:   * from [day/month/year] ……………. to [day/month/year] …………… * total duration ………… (months  / days ) |

**\*Please, only fill in the corresponding mobility type\***

1. **Mobility type: Short-term for Studies**

***Study Programme at Receiving Institution and recognition at the Sending Institution***

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity at the Receiving Institution** | | | |
| **Component****code** (if any) | **Component title at the Receiving Institution** | **Semester** | **Number of ECTS credits** |
|  |  |  |  |
| **Recognition Sending Institution** | | | |
| Award ECTS credits (or equivalent): Yes ☐ No ☐ If yes, please indicate the number of credits: …. | | | |
| Record the activity in the student's Transcript of Records: Yes ☐ No ☐ | | | |
| Record the activity in the student’s Diploma Supplement (or equivalent). | | | |

1. **Mobility type: Long-term for Studies**

***Study Programme at Receiving Institution and recognition at the Sending Institution***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sending Institution** | | | | **Receiving Institution** | | | |
| **Component****code** (if any) | **Component title at the Sending Institution** | **Semester** | **Number of ECTS credits** | **Component****code** (if any) | **Component title at the Sending Institution** | **Semester** | **Number of ECTS credits** |
|  |  |  |  |  |  |  |  |
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| **Total: …** | | | | **Total:…** | | | |
| **Course catalogue link:** | | | | **Course catalogue link:** | | | |

1. **Mobility type: Long-term for Traineeships**

***Traineeship Programme at Receiving Institution and recognition at the Sending Institution***

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| --- | --- |
| **Activity at the Receiving Institution** | |
| **Traineeship title:** | **Number of working hours per week:** |
| **Detailed programme of the traineeship:** | |
| **Knowledge**, **skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes):** | |
| **Monitoring plan:** | |
| **Evaluation plan:** | |
| The Receiving Organisation/Enterprise will provide appropriate support and equipment to the trainee.  Upon completion of the traineeship, the Organisation/Enterprise undertakes to issue a Traineeship Certificate within 5 weeks after the end of the traineeship. | |
| **Recognition at the Sending Institution** | |
| **Type of traineeship:**   * embedded in the curriculum * voluntary * recent graduate | |
| Award ECTS credits (or equivalent): Yes ☐ No ☐ If yes, please indicate the number of credits: …. | |
| Record the activity in the student's Transcript of Records: Yes ☐ No ☐ | |
| Record the activity in the student’s Diploma Supplement (or equivalent). | |
| **Accident insurance** | |
| The Sending Institution will provide an accident insurance to the student for all the period abroad. In case of traineeship it covers accidents on the way to work and back from work, if applicable.  The Sending Institution will also provide a liability insurance to the student. | |

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| **Commitment of the three parties**  ***Any Mobility type*** | | | | | |
| By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility.  In mobilities for studies, the Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. And the Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree.  The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period. | | | | | |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Responsible person at theSending Institution |  |  |  |  |  |
| Responsible person at theReceiving Institution |  |  |  |  |  |

**Glossary**

|  |  |
| --- | --- |
| **Term** | **Definition/Explanation** |
| **Nationality** | Country to which the person belongs administratively and that issues the ID card and/or passport. |
| **The European Student Identifier (ESI)** | A unique European Identifier number used to identify and authenticate students using the Erasmus+ Mobile App and/or the desktop version of the app to fill in and sign their online learning agreement. If the sending institution does not issue an ESI for its students an alternative mechanism for identifying and authenticating students can be accepted. For more information, visit the [Erasmus Without Paper Competence Centre](https://wiki.uni-foundation.eu/display/MAID/MyAcademicID). |
| **Study cycle** | Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). |
| **Field of education** | The [ISCED-F 2013 search tool](http://ec.europa.eu/education/international-standard-classification-of-education-isced_en) available at <http://ec.europa.eu/education/international-standard-classification-of-education-isced_en> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. |
| **Erasmus code** | A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. |
| **Administrative Contact person** | A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. |
| **Mobility type: Short-term** | A study period abroad lasting less than 30 days |
| **Mobility type: Long-term for studies** | A study period abroad lasting at least one academic term/trimester or 2 months to 12 months |
| **Mobility type: Long-term for traineeships** | A trainseeship period abroad lasting at least one academic term/trimester or 2 months to 12 months |
| **ECTS credits (or equivalent)** | In countries where the ["ECTS" system](https://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf) is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added. |
| **Educational component** | A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. |
| **Level of language competence** | A description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> |
| **Course catalogue** | Detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. |
| **Responsible person at the Sending Institution** | An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document. |